

**THE HIGH COURT OF MEGHALAYA  
AT SHILLONG**

Dated Shillong the 18 April 2018

**NOTICE INVITING QUOTATION**

**No. HCM II/73/2018/Comp/** : Sealed Quotations affixing non-refundable Court fee stamp of Rs 500/- only) are hereby invited for supply of toners for the following printers from authorized dealers/suppliers only for the financial year 2018-2019.

1. Samsung SL M3370 FD
2. Samsung SL M3870 FD
3. Kyocera Taskalfa 1800
4. Kyocera Taskalfa 2201
5. Panasonic Model No. KX-MB2085SX Multi-Function printer

The Quotation in sealed cover addressed to the REGISTRAR GENERAL, High Court of Meghalaya Shillong- 793001 super-scribing thereon "Supply of Toners" must reach the office of the undersigned by 17<sup>th</sup> May, 2018 on or before 1 PM and the Quotation will be opened on the same day i.e. 3 PM in the Office chamber of the Registrar General in the presence of the firm representatives.

**Terms and Conditions**

- a. The firm must submit its quotation in sealed envelope only.
- b. The firm should produce authorization letter during submission of tender.
- c. The firm should supply only genuine and defective-free toners.
- d. Rates quoted should include all charges and taxes. Nothing extra shall be paid.
- e. The High Court reserves the right to accept or reject any or all tenders without assigning any reason(s).
- f. The decision of the High Court shall be final.

**Memo No. HCM II/73/2018/Comp/1699A** **REGISTRAR GENERAL**  
**Copy to:** Dated Shillong the 18 April, 2018

1. Joint Registrar-cum-Secretary to Hon'ble the Chief Justice (Acting), High Court of Meghalaya
2. The System Analyst for uploading in the official website.
3. Office Notice board.
4. Accounts Section.
5. Office File.

  
**REGISTRAR GENERAL**