HIGH COURT LEGAL SERVICES COMMITTEE
THE HIGH COURT OF MEGHALAYA
AT SHILLONG

A D V E R T I S E M E N T

Dated, Shillong 25th November, 2026.

No. HCLSC.HCM/54/2026/4 Interested applicants who are citizens of India are invited for a **"Walk-in-Interview"** on **the 5th December, 2026** in the office of the High Court Legal Services Committee, High Court of Meghalaya for the post of Front Office Coordinator. The post is purely contractual in nature. **The time of Registration is 10.A.M. - 11.A.M.**

Sl. No.	Name of Post	Number of Vacant Post	Age	Qualification	Honorarium
1	Front Office Coordinator	1(one)	As per existing Government Rules	Bachelor Degree from any recognized University with Computer knowledge in Computer Software like MS Office, internet. With Proficiency in English, Khasi & Hindi and communication skills.	Rs.26,500/- (Rupees Twenty Six Thousand Five Hundred) Fixed Per Month.

The applicant must produce original documents at the time of Registration in support of their Qualification and Experience.

SECRETARY
HCLSC

Memo. No. HCLSC.HCM/54/2026/4-A Dated, Shillong 25th November, 2026

Copy to:-

1. The Registrar-cum-Principal Private Secretary to Hon'ble the Chief Justice for her Ladyship's kind information.
2. The P.S. To Hon'ble Mr. Justice H.S. Thangkhiew, Executive Chairman, Meghalaya State Legal Services Authority for his Lordship's kind information.
3. The P.S. To Hon'ble Mr. Justice W. Diengdoh, Chairman, High Court Legal Services Committee for his Lordship's kind information
4. The P.A. to Registrar General, High Court of Meghalaya, Shillong for kind information.
5. The Member Secretary, Meghalaya State Legal Services, Authority, Shillong for kind information.
6. The System Analyst, High Court of Meghalaya, Shillong for uploading the advertisement in the official web site **on 25th November, 2026**.
7. Notice Board.
8. Office File.

SECRETARY
HCLSC

677
25-11-2026.